

Institute of Medical Ethics

Application Form for Grants towards Conference Attendance for *Undergraduates*

Please read the guidelines before completing this form.

Please note: Applications should be submitted at least 30 working days before the event to ensure we have sufficient time for processing. Whilst we will endeavour to consider applications outside of this timescale, we are unable to guarantee acceptance.

Surname:	First name:	Male/Female:
Permanent (home) address:	Address for correspondence (if different from home address):	
Home tel no: Mobile no:	Email:	
University/Medical School	Title of conference	
Year of Study (ie 2 nd , 4 th etc)		
Have you applied to the IME for a Conference Grant during this calendar year? Yes/No		
If you have answered 'yes', please state below your exceptional circumstances for this application. (See point 8 of the guidelines)		

Date of conference:	Who is organising the conference?
Where will it take place?	Cost of conference booking fee:
Please provide the conference web link if available:	Cost of travel:
	Cost of accommodation:
	Total amount being applied for: £
Please indicate whether you have applied for conference funding elsewhere. If so, please specify:	
How did you find out about this award:	
If you are successful we will make a bank transfer once you have been notified. Please give details of the relevant bank account (Address, Sort Code and Account Number):	

What do you expect to gain from attending the conference?

Relevance to medical ethics

Are you presenting a paper or poster at the conference? Yes/No	
If so please attach an abstract of your presentation or poster below. <i>Please note: If you are attending a conference outside of the UK, you must be presenting a paper or a poster to qualify for an IME grant. (Confirmation will be required – please see guidelines.)</i>	
Has your paper or presentation been accepted? Yes/No	If yes, specify whether this is oral or poster.
Abstract:	
If your application is successful we ask you to write a report reflecting on the conference, outlining what you have learned from attending. (No more than 1 side of A4 and in not less than font 11 point). Please send this within three weeks of the conference to the IME together with receipt.	

Please note that if your application is successful the IME may want to publish your report, or extracts from it, on our website.

**Please delete as appropriate:
I agree/I do not agree to
publication.**

Signature:

Date:

Official University Stamp:

Last reviewed: September 2018. Guidelines will be reviewed annually