

Institute of Medical Ethics

Application form for Institutional Grants

Please read the guidelines before completing this form.

Date of application:	Applicant:
	Please indicate whether student/faculty member/other:
Organisation:	Address:
E-mail:	Tel no:
If the applicant is a student please provide the name of faculty member and their email:	
Intended audience/participants:	
Type of activity(meeting/debate etc):	
Aim(s) of the activity:	
Please provide a description of the proposed activity and the reason for this application on a separate sheet in no more than 500 words.	
Proposed budget:	
If your application is successful to whom should the cheque be made payable?	

Institute of Medical Ethics Institutional Grants Guidelines for applicants

- 1 Institutional grants are awarded to support meetings or other activities of which medical ethics is a substantial component.
- 2 The main criterion for awarding grants will be that the activity promotes understanding of ethical issues related to health care.
- 3 Grants of up to £500 will be awarded. This may be exceeded in exceptional circumstances.
- 4 If the applicant is a student, application must be made jointly with a member of staff.
- 5 Applications must include:
 - i) A completed application form.
 - ii) A statement outlining the activity
- 6 Please ensure that your name and organisation is on each sheet of your statement.
- 7 Applications can be made throughout the year. We aim to inform you of the outcome within 4 weeks of the application being received.
- 8 **Please note that only applications which strictly adhere to these guidelines will be considered.**
- 9 Please send all documents by email and post to:

Mrs Maureen Bannatyne
IME Bursaries Administrator
St Chloe, Old Bussage,
Gloucestershire GL6 8AT
Email contact@instituteofmedicalethics.org
- 10 If your application is successful a cheque for the amount awarded will be sent to you.
- 11 A report of the meeting in no more than 750 words should be sent to Mrs Bannatyne by email and post within 6 weeks of the meeting.
- 12 If you have any queries please contact Mrs Bannatyne.